



Kickapoo Nation School

“Home of the Warriors”

Application for Employment

Updated March 2021

Personal Information

Date _____

Name _____ Date of Birth _____

Address _____

City, State, Zip: _____

Home Phone# _____ Cell Phone # _____

Position(s) applied for: _____

Have you lived at your current address for the past 5 – 7 years? _____

Were you ever previously employed by us? _____ If Yes, When? _____

When would you be able to start? _____

Are you willing to submit to a pre-employment background check and drug screen? Yes _____ No _____

Are there any other Experience, skills, or qualifications which will be of special benefit in the job which you are applying?

Are you a member of a federally recognized tribe? Yes _____ No _____

If Yes, name of tribe: _____ Enrollment # _____

School	Name and Address	Course of Study	Last Year Completed	Graduate/Degree
Elementary			5 6 7 8	
High School			9 10 11 12	
College			1 2 3 4	
			1 2 3 4	
			1 2 3 4	
Other (specify)				

Personal Information Continued

Personal References: Please List Three (3) Personal References that are NOT; Employers, Fellow Employees, or a relative to you.

Name	Phone	Years Known

Name	Phone	Years Known

Name	Phone	Years Known

Employment History: Include all jobs for the previous 10 years, starting with the most current job. Please Include any gaps in employment.

Company Name _____
Address (City, State, Zip) _____
Telephone _____
Supervisor _____
Job Title (work duties) _____ _____
Dates of employment (month/year-start to end) _____
Reason for Leaving _____

Company Name _____
Address (City, State, Zip) _____
Telephone _____
Supervisor _____
Job Title (work duties) _____ _____
Dates of employment (month/year-start to end) _____
Reason for Leaving _____

Company Name _____
Address (City, State, Zip) _____
Telephone _____
Supervisor _____
Job Title (work duties) _____

Dates of employment (month/year-start to end) _____
Reason for Leaving _____

Company Name _____
Address (City, State, Zip) _____
Telephone _____
Supervisor _____
Job Title (work duties) _____

Dates of employment (month/year-start to end) _____
Reason for Leaving _____

Company Name _____
Address (City, State, Zip) _____
Telephone _____
Supervisor _____
Job Title (work duties) _____

Dates of employment (month/year-start to end) _____
Reason for Leaving _____

If you need more space, fill out additional work history on separate page and attach to the back.

Have you ever been dismissed, had your employment terminated, been fired, or been asked to resign from any job? Yes_____ No_____

If Yes, please Explain: (include name of employer or business)

Have you ever left any job or position by mutual agreement to avoid being fired, or have you ever quit to avoid being fired? Yes_____ No _____

If Yes, please explain: (include name of employer or business)

If you have served in the U.S. Military, please provide the following information: (include Reserve and National Guard Service).

Attach a Copy of Your Military Discharge Papers (DD214).

Branch of Service_____ Rank/position_____

Dates of Service_____

Type of Discharge_____

Military Service Number_____

Commendations_____

Active Driver's License Number or I.D. Card and State Issued:

List All Languages that you Write and Speak:

Criminal and Civil History

Has a Criminal Indictment, information, or Complaint ever been returned against you for which you were not arrested or in which you were named and an Un-Indicted Co-Party? Y ___ N ___

If Yes< please

Explain: _____

List any **FELONY** arrest and/or charges to include:

- All court, Including Tribal Court
- Convictions and Non-Convictions
- Diversion Programs
- Expunged Records
- Final Dispositions of Case
- Commitments to any Institution and Amount of Time Served

Date _____
Name, City, County, and State of Court _____
Charge _____
Disposition (outcome) _____

Date _____
Name, City, County, and State of Court _____
Charge _____
Disposition (outcome) _____

Criminal and Civil History Continued

List all misdemeanor arrest and/or convictions within 10 years of this disclosure and any ongoing misdemeanor prosecution(s). Include DUI and Traffic Violations. Include any time served in Jail (list when and where on the disposition line).

Date _____
Name, City, County, and State of Court _____
Charge _____
Disposition (outcome) _____ _____

Date _____
Name, City, County, and State of Court _____
Charge _____
Disposition (outcome) _____ _____

Date _____
Name, City, County, and State of Court _____
Charge _____
Disposition (outcome) _____ _____

Employment is subject to approved background check. Any findings that you disagree with in the background check can be challenged by contacting the board/administration in a written statement within 14 days of such notice of non-qualifying employment.